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To: [Lowry, Debra](#); [Hewitt, Elizabeth](#)
Cc: [Vankeerbergen, Bernadette](#); [Hilty, Michael](#); [Cody, Emily](#); [Steele, Rachel](#); [Steinmetz, Brad](#)
Subject: English 4189
Date: Monday, November 22, 2021 5:05:00 PM
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Good afternoon,

On Wednesday, November 17th , the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a course proposal for English 4189.

The Panel unanimously approved the request with three recommendations:

- *Recommendation: The Panel recommends that the department consider the workload placed on students for a 3 CH class. Per the Faculty Rules, (Section 3335-8-24; <https://trustees.osu.edu/bylaws-and-rules/3335-8>;) a three credit hour class should take an average of 9 hours per week to earn an average grade (C), and the syllabus outlines a minimum of 9.5 per week hours for a passing grade (S).*
- *Recommendation: The Panel recommends that the department clarify the language surrounding attendance and the requirements to earn a grade of "S". The syllabus currently states that students must "complete all course work" to receive a grade of "S" (syllabus pg. 6 under "Grading Scale"), but the Attendance & Participation policies (syllabus pg. 3) do not detail how many absences a student can have and still consider this component of the course "complete", or if the instructor differentiates between excused and unexcused absences.*
- *Recommendation: The Panel recommends reconsidering the option to offer this class in a 4-week format due to the student workload.*

English 4189 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H 1 Panel; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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